

FORWARD PLAN OF KEY DECISIONS (covering the period 1 July 2025 to 31 October 2025 at a minimum)

The Council's Forward Plan of Key Decisions sets out decisions that the Cabinet, Investment Board or an individual member of the Cabinet intends to take over (at least) the following four months, beginning with the first day of the month following publication of the plan. The plan will be updated and re-published each month and copies can be obtained from Fenland Hall, County Road, March, Cambs, PE15 8NQ - telephone March (01354) 622452.

Members of the public are entitled to obtain copies of the documents that will be relied upon when the decision is taken unless they are exempt within the meaning of the Local Government Acts. These documents will be published, wherever possible, on the Council's website (www.fenland.gov.uk) a number of days before the decision is due to be taken. Paper copies will be made available for inspection and purchase via the address and telephone number set out above

Please note that the decision dates are indicative and occasionally subject to change. Please contact Amy Brown, Head of Legal and Governance, on the above direct line if you wish to check the decision date for a particular item.

What is a Key Decision?

A Key Decision means an Executive decision (i.e. one taken by the Cabinet or an individual member of the Cabinet) which is likely to

- result in the authority incurring expenditure which is, or the making of savings which are, in excess of £100,000 either on its own or in partnership with other organisations; or
- be significant in terms of its effects on communities living or working in an area of the District comprising two or more wards.

The full definition of a Key Decision can be found in the Council's Constitution, which can be found on the Council's website.

Part 2 – Notice of Intention to take Decisions in Private

Whilst the majority of the business listed in this Pan will be open to the public to attend, there will be some business to be considered that contains, for example, confidential, commercially sensitive or personal information. In these circumstances, the meeting may be held in private and on the rare occasion this applies, notice will be given within Part 2 of this document.

For further information regarding the content and purpose of the Forward Plan and the associated decision-making process, please contact Amy Brown, Head of Legal and Governance, on 01354 622452 or amybrown@fenland.gov.uk

PART 1 – FORWARD PLAN OF KEY DECISIONS

Decision	Decision Maker	Date of Decision (Approximate)	Wards	Who is to be Consulted and By What Means	Who to Respond to and By When	Background Documents
Purchase of 2 properties in March - KEY/24JUL25/01 as part of implementation of Cabinet decisions CAB68/22 of 20 Feb 2023 and CAB17/23 of 17 Jul 2023 for LAHF 3 delivery (Value £372,500)	Section 151 Officer	Not before 1st Sep 2025	March Wards	Not applicable	Dan Horn, Assistant Director dhorn@fenland.gov.uk	Report and Appendix A.pdf (fenland.gov.uk) LAHF Cabinet Report - July 2023.pdf (fenland.gov.uk)

PART 1 - PREVIOUSLY ADVERTISED KEY DECISIONS

Decision	Decision Maker	Date of Decision (Approximate)	Wards	Who is to be Consulted and By What Means	Who to Respond to and By When	Background Documents
Purchase 8 x 7.5 tonne Waste Collection Vehicles - KEY/06AUG24/01 for Food Waste Service (Value £890,000)	Portfolio Holder for Refuse & Cleansing, Parks & Open Spaces, Section 151 Officer	Before 30 Sep 2024	All Wards	Not applicable	Mark Mathews, Head of Environmental Services, Carol Pilson, Corporate Director and Monitoring Officer mmathews@fenland.gov.uk, cpilson@fenland.gov.uk	Cabinet report and decision
Purchase of Replacement Recycling Collection Vehicle - KEY/08AUG24/01 (Value £225,000)	Portfolio Holder for Refuse & Cleansing, Parks & Open Spaces	Before 30 Sep 2024	All Wards	Not applicable.	Carol Pilson, Corporate Director and Monitoring Officer, Mark Mathews, Head of Environmental Services cpilson@fenland.gov.uk, mmathews@fenland.gov.uk	
Purchase of Replacement Recycling Collection Vehicle - KEY/20SEP23/01	Portfolio Holder for Refuse & Cleansing, Parks & Open Spaces	30 Sep 2023	All Wards	Not applicable	Mark Mathews, Head of Environmental Services mmathews@fenland.gov.uk	None.

Hybrid Print and Post Service - KEY/16OCT24/01 Recommendation to approve contract for hybrid print and post service for internal services for a 2 + 2-year period following successful procurement period (value £125k to £200k)	Portfolio Holder for Communication, Transformation, Climate Change & Strategic Refuse	Before 31 Oct 2024		All relevant internal stakeholders	David Wright, Policy & Communications Manager dwright@fenland.gov.uk	Hybrid post business case
Purchase of 4 properties in March - KEY/20DEC24/01 as part of implementation of Cabinet decision CAB24/24 (Value £450,000)	Section 151 Officer	Not before 1st Feb 2025	March Wards	Not applicable	Dan Horn, Assistant Director dhorn@fenland.gov.uk	https://moderngov.fenland.gov.uk/documents/s16182/Report.pdf
Purchase of a property in March - KEY/12DEC24/01 as part of implementation of cabinet decision Cab 17/23 17th July 2023 (circa £165,000)	Section 151 Officer	Not before 1st Feb 2025	March Wards	Not applicable	Dan Horn, Assistant Director dhorn@fenland.gov.uk	https://www.fenland.gov.uk/localgov/documents/s12358/LAHF Cabinet Report - July 2023.pdf https://www.fenland.gov.uk/localgov/ieDecisionDetails.aspx?ID=794

Tender for and agree Contract(s) for the Bulking of Mixed Dry Recycling following procurement - KEY/27NOV24/01 (Value £600,000)	Section 151 Officer, Portfolio Holder for Refuse & Cleansing, Parks & Open Spaces	Before 28 Feb 2025	All Wards	Not applicable	Carol Pilson, Corporate Director and Monitoring Officer, Mark Mathews, Head of Environmental Services cpilson@fenland.gov.uk, mmathews@fenland.gov.uk	Cabinet report and decision
Purchase of a Property in Whittlesey - KEY/14JAN25/01 as part of implementation of Cabinet decision CAB24/24 (Value circa £120k)	Section 151 Officer	Not before 1st Mar 2025	Whittlesey East and Villages	Not applicable	Dan Horn, Assistant Director dhorn@fenland.gov.uk	https://moderngov.fenland.gov.uk/documents/s16182/Report.pdf
Purchase of a property in March as part of implementation of cabinet decision CAB24/24 - KEY/16JAN25/01 (Circa £115k)	Section 151 Officer	Not before 1st Mar 2025	March Wards	N/A	Dan Horn, Assistant Director dhorn@fenland.gov.uk	https://moderngov.fenland.gov.uk/documents/s16182/Report.pdf

Purchase of a property in Benwick - KEY/30JAN25/01 as part of implementation of Cabinet decision CAB24/24 (Value circa £90k)	Section 151 Officer	Not before 1st Mar 2025	March West and Benwick	Not applicable	Dan Horn, Assistant Director dhorn@fenland.gov.uk	https://moderngov.fenland.gov.uk/documents/s16182/Report.pdf
Purchase of a Property in Wisbech - KEY/06FEB25/01 as part of implementation of Cabinet decision CAB24/24 (Value circa £90k)	Section 151 Officer	Not before 6th Mar 2025	Wisbech Wards	Not applicable	Dan Horn, Assistant Director dhorn@fenland.gov.uk	https://moderngov.fenland.gov.uk/documents/s16182/Report.pdf
Purchase of 1 flat in March - KEY/28FEB25/01 (Value £95,000)	Section 151 Officer	Before 31 Mar 2025	March Wards	All relevant internal and external stakeholders	Mark Greenwood, Head of Property, Assets and Major Projects mgreenwood@fenland.gov.uk	https://moderngov.fenland.gov.uk/documents/s16182/Report.pdf https://moderngov.fenland.gov.uk/documents/s16182/Report.pdf
Chatteris Leisure – appointment of company to develop RIBA Stages 0-2 for new swimming pool project - KEY/06MAR25/02 (Value £165,000)	Portfolio Holder for Leisure and IDBs	Before 31 Mar 2025	Chatteris Wards	All relevant internal and external stakeholders	Phil Hughes, Head of Leisure Services/SRO March Future High Street Project phughes@fenland.gov.uk	Cabinet report of February 2025 regarding leisure

Manor Leisure – appointment of company to develop RIBA Stages 3-4 for building redevelopment project - KEY/06MAR25/03 (Value c. £881,000 following addition of sports hall / rifle range / padel courts to project's initial RIBA costs)	Portfolio Holder for Leisure and IDBs	31 Mar 2025	Whittlesey Wards	All relevant internal and external stakeholders.	Phil Hughes, Head of Leisure Services/SRO March Future High Street Project phughes@fenland.gov.uk	Cabinet Report of February 2025 regarding Leisure
Purchase of 2 flats in Wisbech KEY/21FEB25/02 (Value £150,000)	Section 151 Officer	Before 1 Apr 2025	Wisbech Wards	All relevant internal and external stakeholders	Mark Greenwood, Head of Property, Assets and Major Projects mgreenwood@fenland.gov.uk	https://modern.gov.fenland.gov.uk/documents/s16182/Report.pdf https://modern.gov.fenland.gov.uk/documents/s16182/Report.pdf
King Edward Ctr, Chatteris. Rural SPF funded extension works and appointment of contractor to carry out those works - KEY/21MAR25/02 (Value under £100,000)	Portfolio Holder for Leisure and IDBs	Before 1 Apr 2025	Chatteris Wards	All relevant internal and external stakeholders.	Phil Hughes, Head of Leisure Services/SRO March Future High Street Project phughes@fenland.gov.uk	UKSPF Cabinet report

Fleet Tyre Supply, Fit and Maintenance Contract 2-year Extension - KEY/21MAR25/03 (Value £100,000)	Portfolio Holder for Refuse & Cleansing, Parks & Open Spaces	24 Apr 2025	All Wards		Mark Mathews, Head of Environmental Services mmathews@fenland.gov.uk	None
Award of contract for the renewal of life expired roof covering on industrial units at Longhill Road March - KEY/06JUN25/01 (Value £200,000)	Portfolio Holder for Economic Growth and Skills	Before 30 Jun 2025	March North		Mark Greenwood, Head of Property, Assets and Major Projects mgreenwood@fenland.gov.uk	Architectural drawings and assessments
Whittlesey – Manor Field community perimeter path - KEY/07APR25/01 appointment of contractor following procurement process (Value £300,000)	Portfolio Holder for Leisure and IDBs	Before 1 Jul 2025	Whittlesey Wards	All relevant internal and external stakeholders	Phil Hughes, Head of Leisure Services/SRO March Future High Street Project phughes@fenland.gov.uk	February 2025 Cabinet Report regarding this project
In line with delegated authority CAB65/24 to purchase Food Waste Containers - KEY/13JUN25/01 (Value £251,000)	Portfolio Holder, Section 151 Officer	13 Jul 2025	All Wards		Mark Mathews, Head of Environmental Services mmathews@fenland.gov.uk	Cabinet Decision CAB65/24

Fenland Inspire! Project - Civil Parking Enforcement Update - KEY/04JUL25/01 To receive an update and seek approval to proceed with the implementation of CPE.	Cabinet	21 Jul 2025	All Wards	All relevant internal and external stakeholders.	Garry Edwards, Engineering Manager gedwards@fenland.gov.uk	Previous reports to Cabinet and Cabinet report on 21 July 2025
Policy & Procedure for Supporting Residents Experiencing Domestic Abuse - KEY/12JUN25/01	Cabinet	21 Jul 2025	All Wards	Internal and external stakeholders, including those individuals with lived experience	Sarah Gove, Housing & Communities Manager sgove@fenland.gov.uk	
Local Government Reorganisation (LGR) - KEY/05JUN25/01	Cabinet, Council	21 Jul 2025	All Wards		Paul Medd, Chief Executive paulmedd@fenland.gov.uk	
Fenland Inspire! Play Area Projects - Key/14MAR25/01 Review and decision regarding development of a skate park at North Drive Recreation area in March (Value £250,000)	Cabinet	21 Jul 2025	All Wards	All relevant internal and external stakeholders.	Phil Hughes, Head of Leisure Services/SRO March Future High Street Project phughes@fenland.gov.uk	Previous Cabinet Report and Decision regarding North Drive Rec of 2024 and Cabinet Report of April 2025

Award of contract for the provision of specialist Architectural Design and associated construction services for the redevelopment of a derelict site 11/12 High Street Wisbech - KEY/26JUN25/01 (Value £150,000)	Cabinet	Before 31 Jul 2025	Wisbech Wards		Mark Greenwood, Head of Property, Assets and Major Projects mgreenwood@fenland.gov.uk	Architectural drawings and assessments Cabinet Report minute CAB59/24 refers
Loan to Purchase an Asset for Community Use - KEY/22JUL25/01 (Value up to £150,000)	Portfolio Holder	Before 31 Jul 2025	Wisbech Wards	All relevant internal and external stakeholders.	Peter Catchpole, Corporate Director and Chief Finance Officer petercatchpole@fenland.gov.uk	Decision Notice to be drafted
Award of contract to restore deteriorating walls to St. Andrew's Churchyard, Whittlesey - KEY/07JUL25/01 (Value expected to be around £100,000 to £150,000)	Portfolio Holder	Before 1 Sep 2025	Whittlesey Wards	All relevant internal and external stakeholders		

Refuse, Recycling and Cleansing HGV Vehicle Fleet Replacement - KEY/10JUN25/01 (Value £1,000,000)	Cabinet	15 Sep 2025	All Wards		Mark Mathews, Head of Environmental Services mmathews@fenland.gov.uk	
RECAP Waste Strategy - KEY/02JUN25/01	Cabinet	15 Sep 2025		All relevant internal and external stakeholders	Carol Pilson, Corporate Director and Monitoring Officer cpilson@fenland.gov.uk	None

<p>Wisbech Town Board, 10-Year Vision Document and 3-Year Investment Plan - KEY/11JUN24/01</p> <p>Cabinet to discuss and note documents developed by Wisbech Town Board. As FDC is the accountable body for actioning the spending of funding to deliver both plans, the Council needs to be satisfied that the plans are financially viable and would confirm with Government guidance for Long Term Plan for Towns, and that they reflect sound governance and financial practice.</p> <p>(Value: Government Grant Fund, approx. £2m p.a. from 2025-2035).</p>	Cabinet	15 Sep 2025	Wisbech Wards	Community consultation within documents, including local elected Members on the Town Board.	Phil Hughes, Head of Leisure Services/SRO March Future High Street Project phughes@fenland.gov.uk	10-year vision document. 3-year delivery plan. Government guidance regarding Long Term Plan for Towns.
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<p>Wisbech High Street Update (a recurring Cabinet item) - KEY/06SEP22/01</p> <p>Recommendation to consider and approve options in relation to future development.</p>	Cabinet	15 Sep 2025	Wisbech Wards	All relevant internal and external stakeholders	Phil Hughes, Head of Leisure Services/SRO March Future High Street Project phughes@fenland.gov.uk	Previous Council Reports only at this stage.
<p>Fenland Inspire! Project - 3G Artificial Turf Pitches - Key/14MAR25/02</p> <p>Review and decision regarding match funding support for the development of a Full Sized 3G pitch at Estover Park in March and Playzones in Whittlesey / Wisbech x 2 / Estover Park in March</p> <p>(Value Full sized 3G pitch: £250,000)</p> <p>Each Playzone: potentially £60,000 depending on other third party funding.)</p>	Cabinet	15 Sep 2025	March Wards; Whittlesey Wards; Wisbech Wards	All relevant internal and external stakeholders.	Phil Hughes, Head of Leisure Services/SRO March Future High Street Project phughes@fenland.gov.uk	Previous Cabinet Report and Decision regarding PlayZones of 2024.

Air Quality Update (Wisbech) - KEY/26MAR25/02	Cabinet	15 Sep 2025	Wisbech Wards	All relevant internal and external stakeholders including Defra	Annabel Tighe, Head of Environmental Health and Compliance Manager atighe@fenland.gov.uk	Recent air quality screening assessment report
Local Plan Update - KEY/25MAR25/01	Cabinet and Council	15 Sep 2025	All Wards	All relevant internal and external stakeholders	Dan Horn, Assistant Director, Kirsty Paul, Planning Policy Manager dhorn@fenland.gov.uk, kpaul@fenland.gov.uk	

PART 2 - NOTICE OF INTENTION TO TAKE DECISIONS IN PRIVATE

Decision	Decision Maker	Date of Decision (Approximate)	Wards	Who is to be Consulted and By What Means	Who to Respond to and By When	Background Documents
Port Operations and Maintenance - KEY/17JUN25/01 Recommendation to approve proposed changes to Port Operations and review and determine a Maintenance schedule	Cabinet	21 Jul 2025	Wisbech Wards	All relevant internal stakeholders, external legal advice also sought.	Matt Wright, High Street Project Officer mwright@fenland.gov.uk	Engineering Report and Pre-existing Condition Surveys Browne Jacobson Legal advice
Replacement of Fen Road, Guyhirn Sewage Treatment Works - KEY/22APR25/01 Recommendation to approve the contract to undertake the detailed design and construction works for above Council owned, managed and operated asset. (Value £250,000 subject to priced tender return)	Portfolio Holder for Economic Growth and Skills	25 Jul 2025	Parson Drove & Wisbech St Mary		Mark Greenwood, Head of Property, Assets and Major Projects mgreenwood@fenland.gov.uk	Returned Tender Submission However, Returned Schedule of Prices should be EXEMPT as this is commercially sensitive data.

Fenland Inspire! - Projects Update (a recurring Cabinet item) - KEY/11APR25/01 To be tabled at each Cabinet meeting until further notice	Cabinet	15 Sep 2025	All Wards	All relevant internal and external stakeholders	Paul Medd, Chief Executive paulmedd@fenland.gov.uk	
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